



**Board of Directors Meeting
Wednesday, April 24, 2024, 11:00 am
Virtual via GoToMeeting**

AGENDA

	Action Needed	Attachment
Roll Call		
CALL TO ORDER		
APPROVAL OF MINUTES	✓	✓
<u>Board Chair's Report</u>		
• Board Education: Eastern Perinatal Program-Heather Reline		
• Ratification of Executive Committee Department of Justice (DOJ) Grant	✓	✓
<u>President and CEO Report</u>		
Staff Appreciation Breakfast		
<u>PROGRAM / QI COMMITTEE (Grant approval with Finance)</u>		
• OneOhio Grant Applications	✓	✓
• Department of Justice (DOJ) Youth Trafficking Grant	✓	✓
• Dartmouth College/Dartmouth Hitchcock Clinic Patient-Centered Outcomes Research Institute (PCORI) Application	✓	✓
• Work Incentives Planning and Assistance (WIPA) Noncompetitive Gant Renewal	✓	✓
• 2023 UDS Review	✓	✓
• HRSA Service Area Zip Code Analysis	✓	✓
<u>FINANCE (Grant approval with Program)</u>		
• OneOhio Grant Applications	✓	✓
• Department of Justice (DOJ) Youth Trafficking Grant	✓	✓
• Dartmouth College/Dartmouth Hitchcock Clinic Patient-Centered Outcomes Research Institute (PCORI) Application	✓	✓
• Work Incentives Planning and Assistance (WIPA) Noncompetitive Gant Renewal	✓	✓
• Policy - Grant Application/Renewal Approval Process	✓	✓
<u>HUMAN RESOURCES COMMITTEE</u>		
New Privileging:		
• Kelly Graves, Therapist		
• Dr. Swati Sood, Dentist (Locum)		
Re-Privileging:		
• Damian Tanks, Therapist		

GOOD THINGS

- Tamara Speakman represented Southeast as a panelist on FACES TV for the segment "Summer Safety," April 16, 2024.
- Southeast received \$15,000 from OhioMHAS for flexible funding for supported employment.

Adjournment

**denotes emailed later*



**Board of Directors
Meeting Minutes
March 27, 2024, 11:00 AM
Virtual GoToMeeting**

Members Present:

Rev. Tony Burns, Chairperson
Angela Fry, VP
Steve Sielschott, Secretary
Dave Lane, Immediate Past
Chair
Eileen Goodman,
Kori Manus, Treasurer
Pat Halaiko
Tom Shanahan
Kate Hamilton

Members Excused:

Kim Krone
Sarah Lenkay
Art DeLeon
Kate Hamilton

Absent:

SE Staff:

Bill Lee, President and CEO
Wendy Williams, Chief Operating Officer
Rebecca Carr, CFO
Melissa Miller, Chief HR Officer
Sandy Stephenson, Special Projects
Director
Nisaa Robinson, Adult and Family
Clinical Director
Kim Cooksey, *Clinical Director*, SPMI
Services
April Welch, Executive Assistant

Call to Order: Tony Burns called the meeting to order at 11:00am and a quorum was confirmed.

Approval of Board Minutes – Tom Shanahan moved to approve the February board minutes, and Dave Lane seconded. Motion approved.

Board Chair’s Report- No report.

President and CEO Report – Bill Lee, President and CEO announced the staff appreciation breakfast, the OhioMHAS Directors Site Visit, Shadyside Service Change and a Southeast patient’s death.

Bill Lee reminded the board to schedule healthcare visits with Southeast and announced the annual staff appreciation breakfast. The Central Ohio Staff Recognition Breakfast will be held on 4/26/2024 at Carrie’s Café beginning at 9:00 a.m. April will send the board information regarding the breakfast.

Bill Lee announced OhioMHAS has hired a new director named Leanne Corbyn. Leanne will be visiting Southeast, but a date has not been scheduled. When the date is confirmed, Bill will make the board aware.

Bill Lee reported that Southeast is no longer providing Primary Care services to Shadyside School. Southeast will still be providing Behavioral Health services. There will be a change in scope for Shadyside in the future. On 3/25/2024 a Southeast patient was murdered, and police are investigating.

Program Committee

Angela Fry presented the Franklin County Community Partnership Grant – FOH Service Expansion, Tuscarawas/Carroll Alcohol, Drug Addiction, and Mental Health Services Board Provider Application – SFY 2025, Franklin County ADAMH Cooking Class, and the Patients' Rights Report.

Franklin County Community Partnership Grant – FOH Service Expansion (with Finance)

Angela Fry introduced the Franklin County Community Partnership Grant – FOH Service Expansion. The Franklin County Board of Commissioners is currently accepting proposals for the 2024 Community Partnership Grant cycle. Funding can be used for programming and operational support for initiatives focused on four key areas: jobs, housing, health, and youth. Southeast intends to request funding to provide expanded access to healthcare services and recovery supports at the Friends of the Homeless Men's Emergency Shelter. We intend to add a full-time case manager based at FOH to assist with coordination of access to community services for shelter residents, as this has been identified as a high priority need by the director of homeless services. We also intend to add primary care and behavioral health services availability on-site at the shelter, as well as expand the availability of dental services. We have also discussed the possibility of adding a vocational and peer support staff member on-site. We are currently evaluating available office space at FOH to determine the feasibility of these additions.

- Funding Amount: up to \$500,000 per year (over grant period up to three years)
- The Franklin County Board of Commissioners is currently accepting proposals for the 2024 Community Partnership Grant cycle. Funding can be used for programming and operational support for initiatives focused on four key areas: jobs, housing, health, and youth. Southeast intends to request funding to provide expanded access to healthcare services and recovery supports at the Friends of the Homeless Men's Emergency Shelter to include case manager, housing specialist, vocational specialist, primary care practitioner, BH practitioner and a peer.

Motion

Angela Fry moved the Board of Directors of Southeast Healthcare approve the submission of an application to the Franklin County Board of Commissioners for up to \$500,000 per year over a grant period of up to three years by 3/27/2024;

FURTHER RESOLVED, the Board of Directors of Southeast Healthcare hereby authorizes the President & CEO to prepare, sign, and submit all documents required for inclusion in the proposal, and to execute all subsequent agreements necessary to receive funding.

Kori Manus seconded. Motion approved.

Tuscarawas/Carroll Alcohol, Drug Addiction, and Mental Health Services Board Provider Application – SFY 2025 (with Finance)

Angela Fry Presented the Carrol Mental Health and Recovery Board SFY25 Application. Southeast seeks funding from the ADAMHS Board of Tuscarawas and Carroll Counties for SFY 2025 in order to continue to provide behavioral healthcare services to adults and pediatric psychiatric services to Board funded clients not covered by Medicaid. Pediatric psychiatric services include both face-to-face and telemedicine. Southeast also provides individual counseling services for youth, family therapy, and youth case management to ensure that

patients have access to the full continuum of mental health services. Services provided to these clients in either Tuscarawas or Carroll Counties may include case management, individual counseling, psychiatric care, family counseling, and drug and alcohol counseling.

- Funding Request: Up to \$20,000
- Southeast seeks funding from the ADAMHS Board of Tuscarawas and Carroll Counties for SFY 2025 in order to continue to provide behavioral healthcare services to adults and pediatric psychiatric services to Board funded clients not covered by Medicaid. Services provided to these clients in either Tuscarawas or Carroll Counties may include case management, individual counseling, psychiatric care, family counseling, and drug and alcohol counseling. The Carroll Co jail is also interested in Southeast offer counseling services in the jail one day a week

Motion

Angela Fry moved the Board of Directors of Southeast Healthcare hereby approve the submission of the SFY 2025 application to the ADAMHS Board of Tuscarawas and Carroll Counties in the amount of up to \$20,000 per year in accordance with the application guidelines;

FURTHER RESOLVED, the Board of Directors of Southeast Healthcare hereby authorizes the CEO to prepare, sign, and submit all documents required for inclusion in the proposal, and to negotiate and enter into the SFY 2025 contract.

Kori Manus seconded. Motion approved.

Franklin County ADAMH Cooking Class FYI

The ADAMH Board of Franklin County is currently accepting proposals for new operational/programmatic requests. There is no maximum funding request. The funding will be one-time, and provided for a period of one-year. Southeast intends to adapt the proposal submitted to the Osteopathic Heritage Foundation that was not funded to ADAMH for funding. Funding will be used to support a range of activities to increase healthy food access and knowledge of nutrition among patients served by Southeast in Franklin Co. Funding will be used to offer a series of cooking classes where participants will learn about nutrition and how to prepare healthy meals, with a focus on meals that are inexpensive and easy to prepare. Southeast is exploring the possibility of partnering with Columbus State Community College's Culinary Medicine program on this initiative. The funding request will be under \$100,000 so board approval is not requested.

Patients' Rights Report

Data from 7/1/23-12/31/23 was collected for the Patient Rights report. Patient Rights Officers (PRO's) hear and document grievances (1), complaints, and inquiries (23) from patients. This year's rate of complaints per 1,000 served is lower than the previous year, while the percent of complaints resolved to the complainant's satisfaction was higher, and the percent of complaints with evidence to support them was higher. Quality of service complaints were the most common (64%); specifically, customer service (42%). Several individuals could not be reached for follow-up, resulting in "unknown" outcomes. 27 complaints had evidence supporting them. 83 complaints were resolved to the complainant's satisfaction. For 84 complaints, no policy, procedure, or protocol was violated. 87 individuals filed complaints, 11 of whom filed more than one each. Black patients were overrepresented as complainants compared to their proportion in Southeast's population. Gender proportions were similar to the population. The overrepresentation of black patients as complainants is less prominent when looking only at

Franklin County, however, a significant disparity still exists. Franklin County patients were overrepresented as complainants, and BHM and Delaware/Morrow were underrepresented compared to their patient populations. Franklin County Behavioral Health programs made up the majority of complaints, but the rate did decrease since last year. Behavioral health and residential programs in Franklin County consistently have the highest number and rate of complaints (54 and 12, respectively). All the complaints residential program complaints were for Friends of the Homeless.

Motion:

Angela Fry moved the Southeast board accept the Patient Rights Report for the first half of SFY 2024 and directs leadership to implement the recommendations in the report including: review the details of complaints for case management and Friends of the Homeless; Patient Rights Officers will review details of complaints that had evidence to support the complaints with COO; include both Patient Rights Officers in the Quality Council meeting when report is presented and analyze demographics of staff members who are the subject of the complaint vs. the complainant.

Steve Sielschott seconded. Motion approved.

Finance Committee

Rebecca Carr presented the Financials, SFY 2023 Audit, and the procurements for Four Oaks Generator and Lawncare.

Financials:

Rebecca Carr reviewed the finance packet for February 2024. Net loss for the month of February was \$218,766. Operating net loss was \$217,755. Investment increased in value by \$384,280. The cash balance increased in February to over \$3 million. A corrected accounts receivable amount will be reflected on the June 20, 2023, financial statement and we will begin to book gross revenue minus adjustments and allowance to the financial statements after the audit is complete.

Motion:

Kori Manus moved to approve the Financials. Dave Lane seconded. Motion approved.

SFY 2023 Audit

Rebecca Carr yielded the floor to auditor Wes Ernst from FORV/S to review SFY 2023 audit. The audit is completed and waiting for Southeast Board approval. Wes thanked Rebecca and the Finance team for their cooperation and timely retrieval of documents. The audit had no compliance findings and no disagreements. It was discovered that the Accounts Receivables for 2018-2022 were documented incorrectly. There will be an \$8 million adjustment to accounts receivable for June 30, 2023.

Kori Manus thanked Wes and Rebecca for working diligently to recognize past errors and for placing appropriate controls for more accurate numbers moving forward.

Pat Halaiko asked if the Accounts Receivable findings will impact HRSA. Rebecca Carr clarified that the findings will not affect HRSA but Southeast will be flagged as high risk.

Tony Burns thanked the Finance Committee, Wes and Rebecca for correcting the Accounts Receivable and for moving Southeast forward.

Audit Policy will be reviewed and revised by Finance Committee.

Motion:

Kori Manus moved to approve the SFY 2023 Audit. Pat Halaiko seconded. Motion approved.

Four Oaks Generator

Install a whole house propane generator that will support our 12 bed, 4600sq ft. residential facility operations for 1 week. Four Oaks is located in St. Clairsville Ohio. Natural gas is not available for this facility.

Vendors:

Mountain Aire

Kohler 38 KW - \$34,490

Kohler 48 KW - \$36,834

ERB Electric Company

Generac 80KW - \$49,700

All bids included transfer switches, wiring, breaker box, line connections, cold weather kit, concrete pad. Additional costs will include 1000-gallon tank, accessories, installation, and first filling estimated to be \$10,000. This will be provided by another vendor. The Mountain Aire 48 KW generator is recommended as the best fit for our needs at Four Oaks. We have received \$25,000 from the Belmont, Harrison and Monroe Mental Health and Addition Services Board and \$4,020 from the Ohio Department of Mental Health and Addiction Services for this project,

Motion

Kori Manus moved the Southeast board approves the selection of Mountain Aire to provide the 48KW generator for Four Oaks, not to exceed \$42,360 which includes a 15% contingency. Pat Halaiko seconded. Motion approved.

Lawncare Procurement

Southeast would like to procure Mowing, trimming, weeding, spring and fall cleanup for our Franklin County locations.

Vendors:

TNT Landscaping LLC - \$25,710

Glory to Glory Landscaping and More LLC - \$37,600

TNT offered the best price. They have an A+ BBB rating.

Motion

Kori Manus moved the Southeast board to approve the selection of TNT Landscaping LLC to provide the lawncare services for our Franklin County locations not to exceed \$29,566 which includes a 15% contingency. Steve Sielschott seconded. Motion approved.

Human Resources Committee

Pat Halaiko presented Privileging.

New Privileging

Lance Littell-FNP

Motion

Pat Halaiko moved to approve the privileging of staff. Kori Manus seconded. Motion approved.

Good Things

The RREACT team will be given the UNSUNG HERO award presented by Middle West Spirits. RREACT will be honored at a gala on 04/28/2024 at the Downtown Hilton

Executive Session

Motion

Pat Halaiko moved to enter executive session. Angela Fry seconded. Motion approved.

Pat Halaiko moved to leave the executive session. Angela Fry seconded. Motion approved.

Adjournment – Tony Burns moved to adjourn the meeting.

Board Minutes submitted by April Welch, executive assistant for Steve Sielschott, Secretary.

Steve Sielschott, Secretary



Executive Committee Meeting

April 19, 2024, 12:00pm

GoToMeeting

Present: Angela Fry, Dave Lane, Angela Fry, Eileen Goodman, Bill Lee, Rebecca Carr, Sandy Stephenson, Sam Willer, James Alexander

Bill Lee opened the Executive Committee meeting.

DOJ FY 2024 Integrated Services for Minor Victims of Human Trafficking

Sam Willer presented the Direct Services for Victims of Human Trafficking Grant.

The purpose of this funding opportunity is to enhance the quality and quantity of services available to assist minor victims of human trafficking by providing services that are developmentally appropriate and tailored to the individual needs of young trafficking victims. Southeast plans to request DOJ funding to expand our existing outreach efforts to survivors of human trafficking provided by the HOPE Task force in partnership with the RREACT program and the Franklin County Sheriff's office. This project will represent an expansion of our existing services targeting minors who are victims of sex and labor trafficking in Franklin County. The Franklin County Sheriff's Office has identified this as an unmet area of need and encouraged Southeast to submit a proposal.

Southeast will hire a 1.0 FTE Victim Crisis Intervention Specialist who will provide immediate engagement to victims of trafficking identified by the Franklin County Sheriff's Office Internet Crimes Against Children (ICAC) Task Force, riding along when the task force responds to calls. The program will also include a 1.0 FTE Support, Advocacy, and Linkage Specialist to provide additional support and case management to ensure that successful linkage is made with treatment and other community resources. The program will also include a data specialist at 0.5 FTE to manage program data and reporting requirements. Services will be provided in alignment with trauma informed care principles.

Funding will be provided as an expense-based block grant. This grant does require a 25% cash or in-kind match based on the total project cost (i.e. if we require the maximum of \$950,000 in federal funding, we would need to include \$316,667 in proposed match). Kori Manus asked for clarification regarding the Southeast's ability to match the net difference. Sandy Stephenson explained that the grant is in-kind and Southeast has unused resources that can be billed in. The Sheriff's office is also supplying in-kind funds to Southeast for program.

Kori Manus exited that Southeast is participating in program. Sandy Stephenson thanked Sam Willer, Keri Bull, and James Alexander for their work on the grant.

Motion

Kori Manus moved the Board of Directors of Southeast Healthcare to hereby approve the submission of an application to the U.S. Department of Justice through the FY 2024 Integrated Services for Minor Victims of Human Trafficking funding opportunity for up to \$950,000 by 4/22/2024;

FURTHER RESOLVED, the Board of Directors of Southeast Healthcare hereby authorizes the President & CEO to prepare, sign, and submit all documents required for inclusion in the proposal, and to execute all subsequent agreements necessary to receive funding.

Dave Lane seconded. Motion approved.

Funding Opportunity Summary

Southeast Healthcare Board of Directors – Program/Finance Committee April 2024

OneOhio Recovery Foundation – 2024 Regional Grant Cycle

Funding Source: OneOhio Recovery Foundation		
Funding Opportunity: 2024 Regional Grant Cycle		
Funding Amount: up to \$5.8 million available for Franklin County (region 1), up to \$1.6 million for Belmont/Harrison Counties (region 11), up to \$2.3 million for Delaware and Morrow Counties (region 18)		
Deadline for Proposal: 5/3/24		
Award Start Date: TBD	Funding Period: Up to 3 years	Renewal Available: Yes, the foundation anticipates funding will be available annually moving forward
<p><u>Program Summary</u></p> <p>The OneOhio Recovery Foundation was created under the leadership of state and local leaders to distribute 55 percent of Ohio’s share of settlement payments from the manufacturers, distributors, and retailers as a consequence of their role in the national opioid epidemic. The OneOhio Recovery Foundation’s first round of grants will be awarded to eligible organizations that apply and are selected for funding by one of the 19 OneOhio Regions. Successful grants will promote the health and safety of Ohioans by implementing evidence-based, forward-looking strategies. Southeast plans to apply for OneOhio funding in three regions:</p> <p><u>Franklin County</u> - OneOhio funding will be requested to expand Southeast’s Bridge Clinic, which provides low-barrier access to Suboxone and medications for opioid disorder (MOUD). The proposal will include nurse practitioner and therapist time, in addition to adding a triage specialist/engagement coordinator role to provide a real time response to referrals, ensuring prompt follow up and linkage to services. The program will also add a case manager and peer support specialist.</p> <p><u>Delaware and Morrow Counties</u> – OneOhio funding will be requested to implement a mobile opiate response team modeled after the RREACT program which operates in Franklin County. This team will provide outreach in the community, specifically targeting the homeless population who has been impacted by the opioid epidemic. The team will go out to the community to open clients for MH treatment and link patients with needed SUD treatment. They would also respond to any overdose situations, working with hospitals, local law enforcement and fire department. Staffing will consist of a program coordinator and two outreach and engagement specialists.</p> <p><u>Belmont and Harrison Counties</u> - OneOhio funding will be used to implement a mobile treatment team which will deliver services from our mobile medical coach. This will allow the team to connect with individuals with opioid use disorder in more rural areas who face a significant transportation barrier in accessing services at our office-based sites. There is a high level of need in many of these communities due to the recent closure of a treatment provider. The team will consist of a nurse practitioner, therapist, and outreach and engagement specialist. (Note: Monroe County is not included in region 11 so will not be included in this proposal).</p> <p><u>Financial Impact on Southeast</u></p> <p>Funding will be provided as an expense-based block grant. This grant does not require a match.</p> <p><u>Proposed Action</u></p> <p>RESOLVED, The Board of Directors of Southeast Healthcare hereby approves the submission of an application to the OneOhio Recovery Foundation through the 2024 Regional Grants funding opportunity for up to \$1,100,000 by 5/3/2024;</p> <p>FURTHER RESOLVED, the Board of Directors of Southeast Healthcare hereby authorizes the President & CEO to prepare, sign, and submit all documents required for inclusion in the proposal, and to execute all subsequent agreements necessary to receive funding.</p>		

Funding Opportunity Summary

Southeast Healthcare Board of Directors – Program/Finance Committee April 2024

DOJ FY 2024 Integrated Services for Minor Victims of Human Trafficking

Funding Source: U.S. Department of Justice, Office of Justice Programs, Office for Victims of Crime		
Funding Opportunity: Direct Services for Victims of Human Trafficking Grant Program		
Funding Amount: up to \$950,000 (total funding for project period)		
Deadline for Proposal: 4/22/2024		
Award Start Date: 10/1/2024	Funding Period: 10/1/2024 – 9/30/2027 (3 years)	Renewal Available: Not indicated
<p><u>Program Summary</u></p> <p>The purpose of this funding opportunity is to enhance the quality and quantity of services available to assist minor victims of human trafficking by providing services that are developmentally appropriate and tailored to the individual needs of young trafficking victims. This program aligns with the DOJ’s priorities to combat victimization, including human trafficking. Southeast plans to request DOJ funding to expand our existing outreach efforts to survivors of human trafficking provided by the HOPE Task force in partnership with the RREACT program and the Franklin County Sheriff’s office. HOPE Task force staff members regularly engage with survivors and participate in the Central Ohio Reach and Restore Coalition (CORRC) which is led by the Salvation Army. This project will represent an expansion of our existing services targeting minors who are victims of sex and labor trafficking in Franklin County. The Franklin County Sheriff’s Office has identified this as an unmet area of need and encouraged Southeast to submit a proposal.</p> <p>Southeast will hire a 1.0 FTE Victim Crisis Intervention Specialist who will provide immediate engagement to victims of trafficking identified by the Franklin County Sheriff’s Office Internet Crimes Against Children (ICAC) Task Force, riding along when the task force responds to calls. The Franklin County Sheriff’s Office Internet Crimes Against Children (ICAC) Task Force is part of the National Internet Crimes Against Children Task Force Program and consists of local and federal law enforcement agencies as well as local and federal prosecutor’s offices dedicated to developing effective responses to online enticement of children by sexual predators, child exploitation, child obscenity and child sexual abuse cases. The Franklin County Sheriff’s Office ICAC Task Force members are comprised of local and federal investigators, prosecutors, forensic specialists, and education specialists who are dedicated to addressing the goals of the task force. The program will also include a 1.0 FTE Support, Advocacy, and Linkage Specialist to provide additional support and case management to ensure that successful linkage is made with treatment and other community resources. The program will also include a data specialist at 0.5 FTE to manage program data and reporting requirements. Services will be provided in alignment with trauma informed care principles.</p> <p><u>Financial Impact on Southeast</u></p> <p>Funding will be provided as an expense-based block grant. This grant does require a 25% cash or in-kind match based on the total project cost (i.e. if we require the maximum of \$950,000 in federal funding, we would need to include \$316,667 in proposed match).</p> <p><u>Proposed Action</u></p> <p>RESOLVED, The Board of Directors of Southeast Healthcare hereby approves the submission of an application to the U.S. Department of Justice through the FY 2024 Integrated Services for Minor Victims of Human Trafficking funding opportunity for up to \$950,000 by 4/22/2024;</p> <p>FURTHER RESOLVED, the Board of Directors of Southeast Healthcare hereby authorizes the President & CEO to prepare, sign, and submit all documents required for inclusion in the proposal, and to execute all subsequent agreements necessary to receive funding.</p>		

4/17/2024

Dartmouth College/Dartmouth Hitchcock Clinic Patient-Centered Outcomes Research Institute (PCORI) Application

Background

Dartmouth College, a private Ivy League research university in Hanover, New Hampshire, approached Southeast Healthcare regarding our patient-centered health home and integrated healthcare efforts. After significant discussion with SEHC and other health home organizations, Dartmouth invited Southeast to join them as a subcontractor for a PCORI application. The Principal Investigator (PI) with Dartmouth is Karen Fortuna, Ph.D. The period of the research is 04/01/2025 – 03/31/2030 (5 year comparative research effort).

PCORI is a “Patient-Centered Outcomes” research institute non-profit organization. PCORI funds comparative clinical effectiveness research that compares two or more medical treatments, services or health practices. PCORI was authorized by Congress in 2010 and has awarded more than 4.5 billion dollars to fund more than 2400 research and related projects. The results of research that is funded are published in medical and other journals.

Dartmouth has provided SEHC with all required documents to be completed as a subcontractor for the PCORI application. These documents include a statement of commitment and support, biographical and organization information/sketches and budget information. SEHC has been asked to participate as a comparative study site with a focus on our integrated healthcare and patient-centered primary care work and impact on our patients as the center of their own care.

Southeast staffing as a subcontractor with Dartmouth would include:

Part-time Co-Investigator

2.0 Research Assistants

1.0 Research Coordinator

Recommended SEHC Board Action

Approval of Southeast Healthcare’s participation with Dartmouth College/Dartmouth Hitchcock Clinic as a subcontractor in a 5-year comparative research PCORI application, covering the period 04/01/2025 to 03/31/2030, with reimbursable expenses for Southeast in the amount of \$1,288,438.

Staffing patterns and budget are subject to change based on final application and possible adjustments over the five year research period.

Funding Opportunity Summary

Southeast Program Committee – April 2024

Work Incentives Planning and Assistance (WIPA) Program – Social Security Administration (Non-Competing Continuation Application)

Funding Source: Social Security Administration	
Funding Opportunity: Work Incentives Planning and Assistance (WIPA) Program, WIPA-WIP-21-001	
Funding Request Amount: Up to \$280,000	
Deadline for Proposal: April 30, 2024	Match Required: No (match requirement was removed for this funding cycle)
Award Start Date: July 1, 2024	Project Period: July 1, 2021 – June 30, 2026
<p><u>Program Summary</u></p> <p>Southeast intends to submit a noncompetitive continuation application to renew WIPA program funding. The WIPA program has a five-year project period, but Southeast is required to submit a noncompetitive continuation application each year. This funding request will cover program services from 7/1/24 – 6/30/25. Southeast (previously as COVA) has been providing WIPA services since 2001 when the initial benefits consultation service was funded by Social Security Administration. Southeast coordinates services with the two other WIPA providers in the State of Ohio: Disability Rights Ohio and Legal Aid Society of Greater Cincinnati. Southeast works with these partners to coordinate referrals and services as well as to share information about the program.</p> <p>Many Social Security beneficiaries with disabilities would like to improve their economic position through employment or self-employment. Many work attempts fail because of benefit or service changes beneficiaries do not anticipate or understand. For example, a beneficiary may stop working when they receive a letter informing them of a benefit overpayment, of an unexpectedly terminated housing subsidy, or the suspension of another essential support due to work income. Many of these disability programs, including SSDI and SSI, also have work incentives. These incentives can provide tremendous support, but they also add to the complexity beneficiaries may experience when they return to work. WIPA services provide a guide for beneficiaries to help them navigate the complexity by providing accurate information and analysis. Armed with this accurate information, beneficiaries can make informed choices and can plan for changes.</p> <p>WIPA project staff provide information specific to beneficiaries’ needs and goals. WIPA staff meet with beneficiaries to identify the supports the beneficiary has, and to inform beneficiaries of additional supports or work incentives that may assist them in beginning or retaining full or part-time employment or self-employment. WIPA projects have trained and certified direct service staff, called Community Work Incentives Coordinators (CWIC). The counseling and individualized support CWICs offer make up the core of the WIPA program. In addition to providing information about work incentives, CWICs refer beneficiaries to services that may assist the beneficiary to succeed in their employment or self-employment goals.</p> <p><u>Financial Impact on Southeast</u></p> <p>WIPA funding is provided as an expense-based block grant. Previously there was a requirement for a 5% match but this has been removed for this funding cycle.</p> <p><u>Proposed Action</u></p> <p>RESOLVED, the Board of Directors of Southeast Healthcare hereby approves the submission of an application to the Social Security Administration to request continued WIPA program funding in the amount of up to \$280,000 per year in accordance with the application guidelines;</p> <p>FURTHER RESOLVED, the Board of Directors of Southeast Healthcare hereby authorizes the CEO to prepare, sign, and submit all documents required for inclusion in the proposal, and to execute all subsequent agreements necessary to receive funding.</p>	

CY2023 UDS Report Summary

About



Reported:

February 15th,
finalized by March
30th



Reported to:

HRSA



Timeframe of report:

prior calendar
year



Report elements:

Patient characteristics
Service provided
Clinical health
outcomes
Use of services
Staffing
Costs
Revenues



In-scope services & locations:

All sites except Morrow
County
Includes BH- therapy
and psychiatry (not case
management)

Definitions

Patients

Patients are included if they have a countable visit during the year at an in-scope site.

We call this our UDS universe.

Definitions

Visits

Countable visits are encounters between a patient and a licensed or credentialed provider who exercises independent professional judgment (indicates particular services not including screenings, outreach, dispensing/administering medications, or health status checks) in providing services that are documented, individual, AND in-person or virtual.

Definitions

Provider

“Providers” does not mean all staff who work in the health center. Physicians, NPs, Nurses, dentists, dental hygienists and therapists, mental health and substance use staff, case managers, and education specialists are generally classified as providers who can generate countable visits.

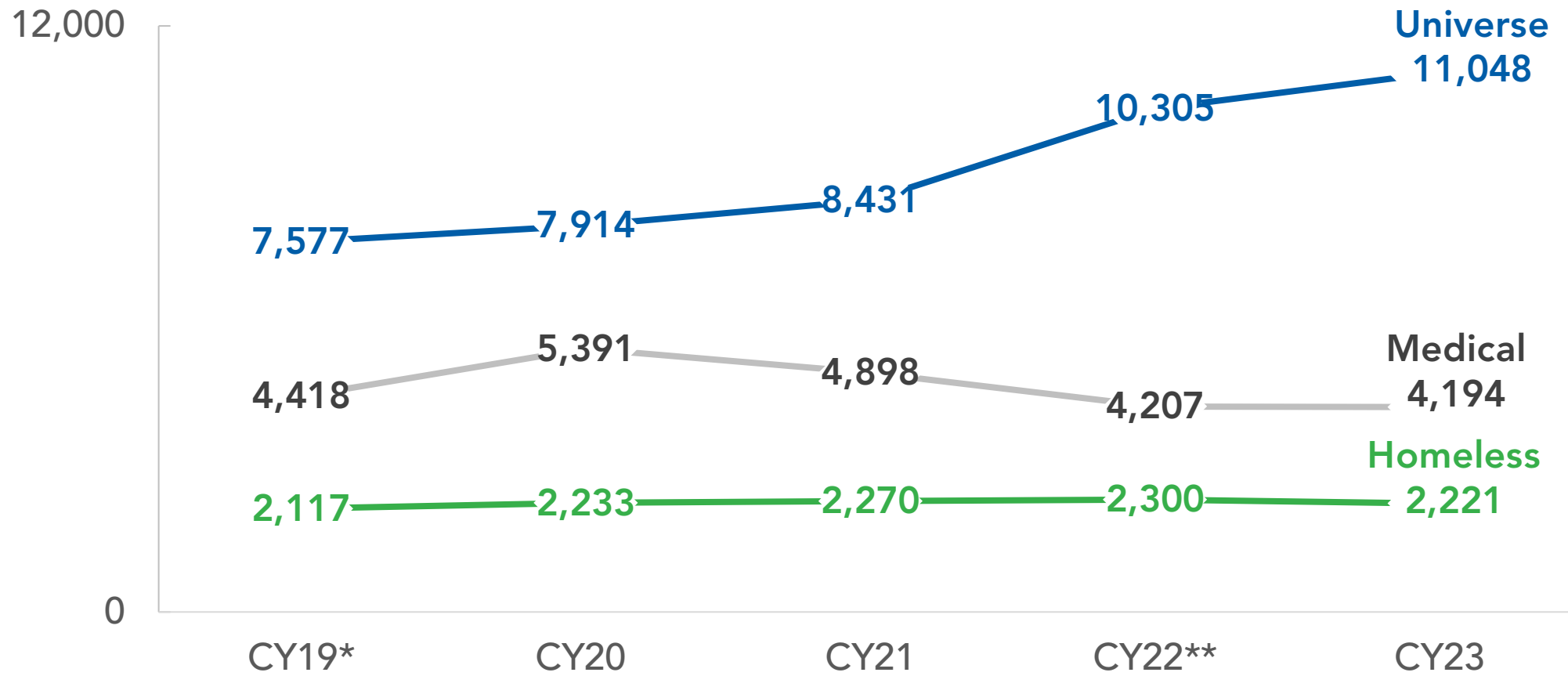
Volume Trends

Past five years

Context

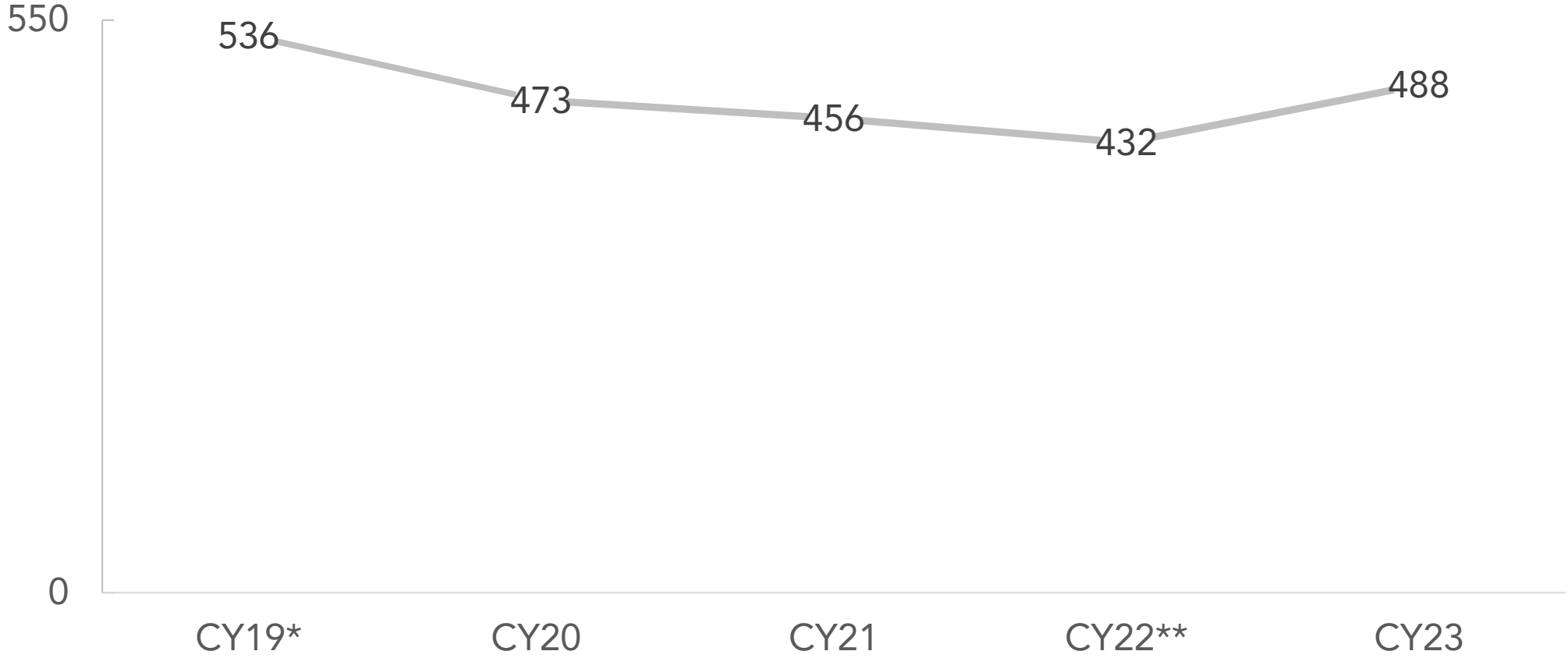
- In 2022, several sites were added to Southeast's Health Center scope, primarily behavioral health service sites.
- More BH staff were included in 2023, expanding the patients included in the report, mostly adding behavioral health only patients.

Patients over time

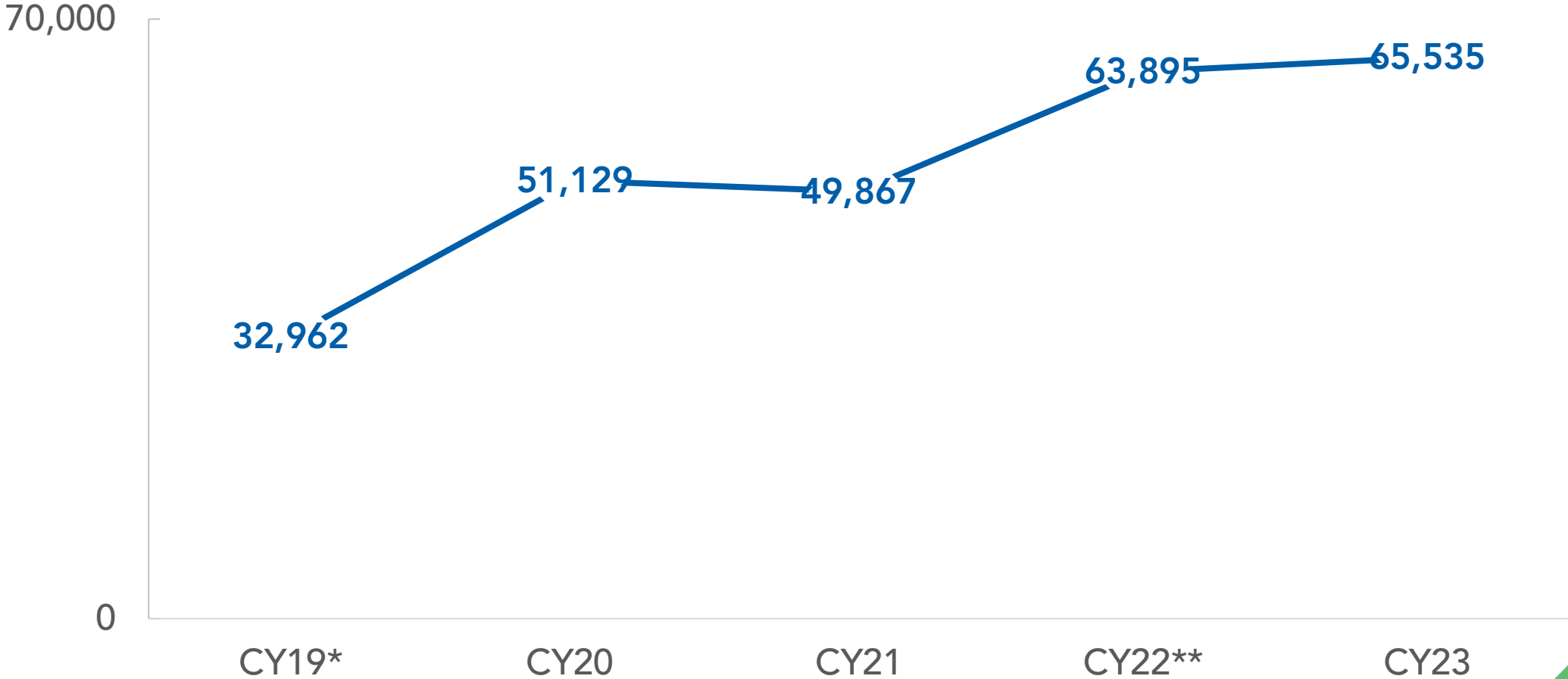


*BH added to scope. **Several sites (mostly BH) added to scope.

Average medical patients per medical provider FTE

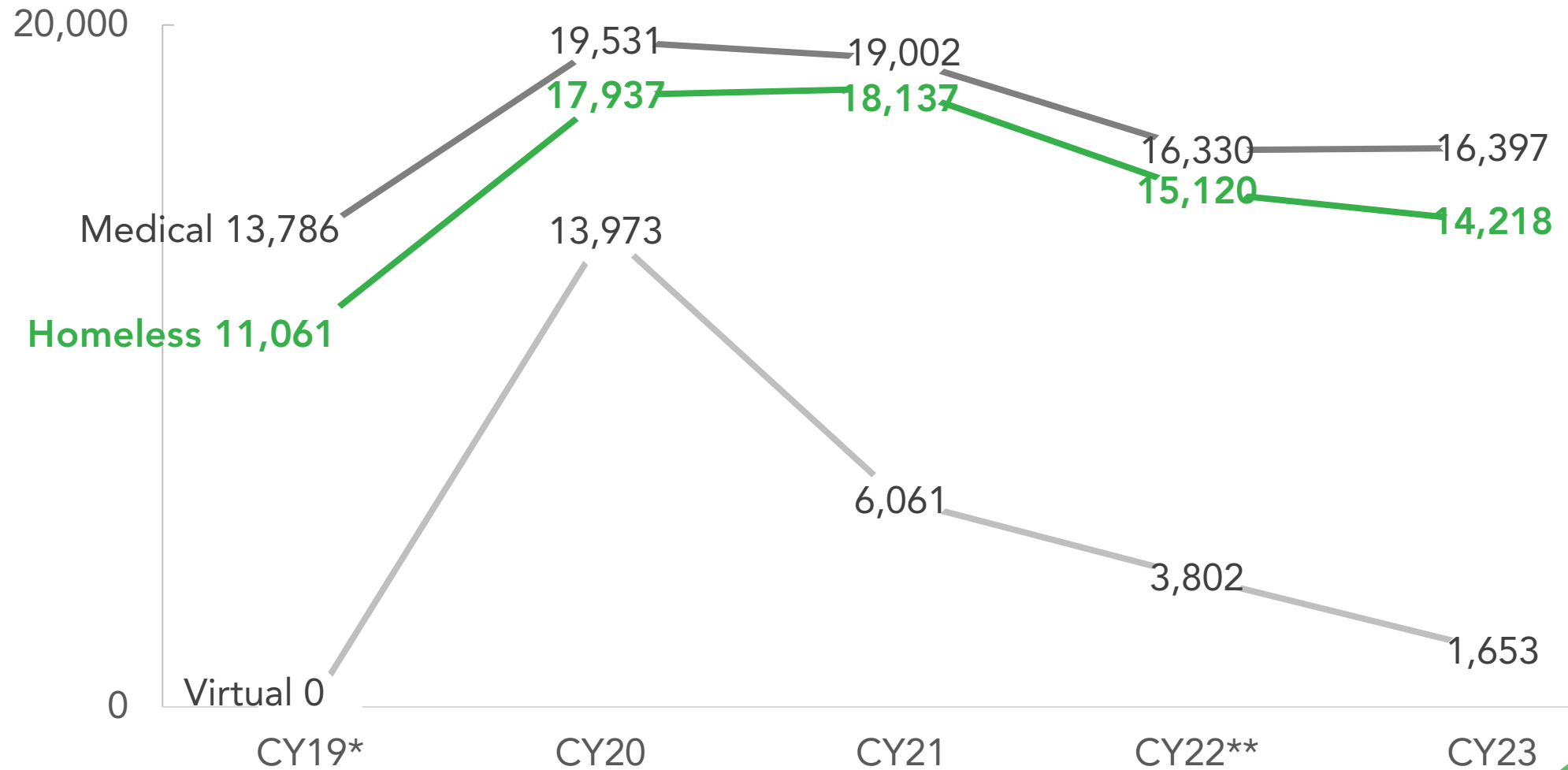


Total visits over time



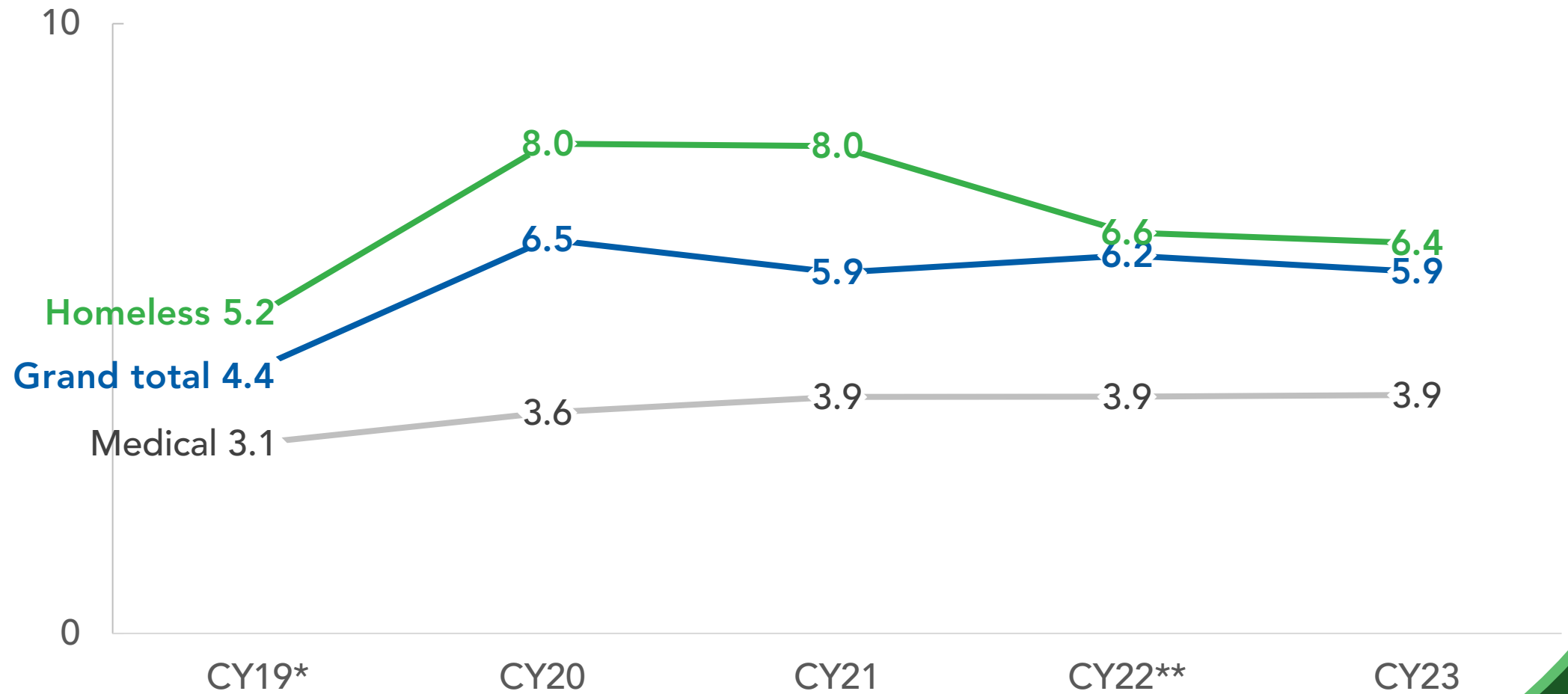
*BH added to scope. **Several sites (mostly BH) added to scope.

Visits over time



*BH added to scope. **Several sites (mostly BH) added to scope.

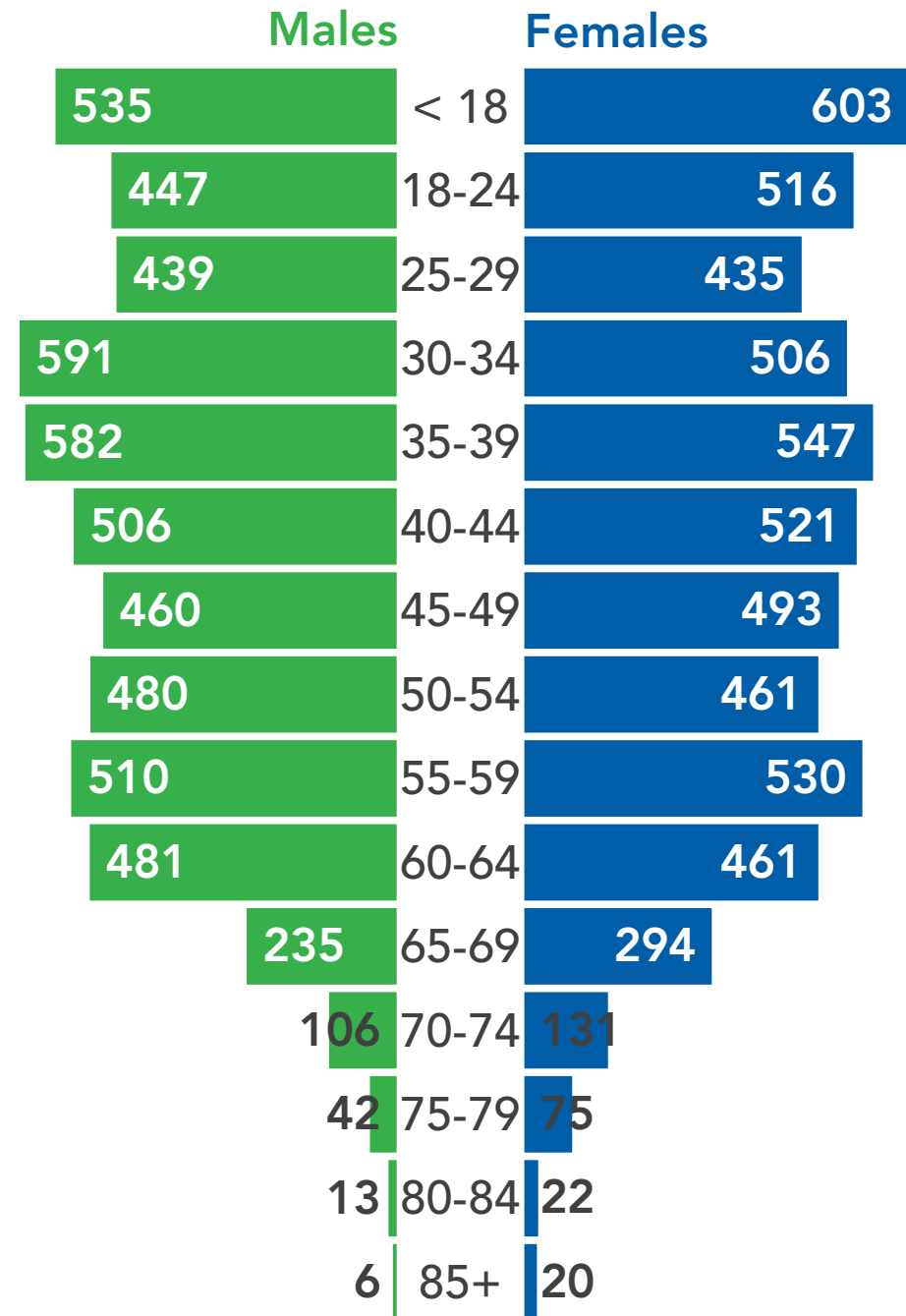
Average visits per patient over time



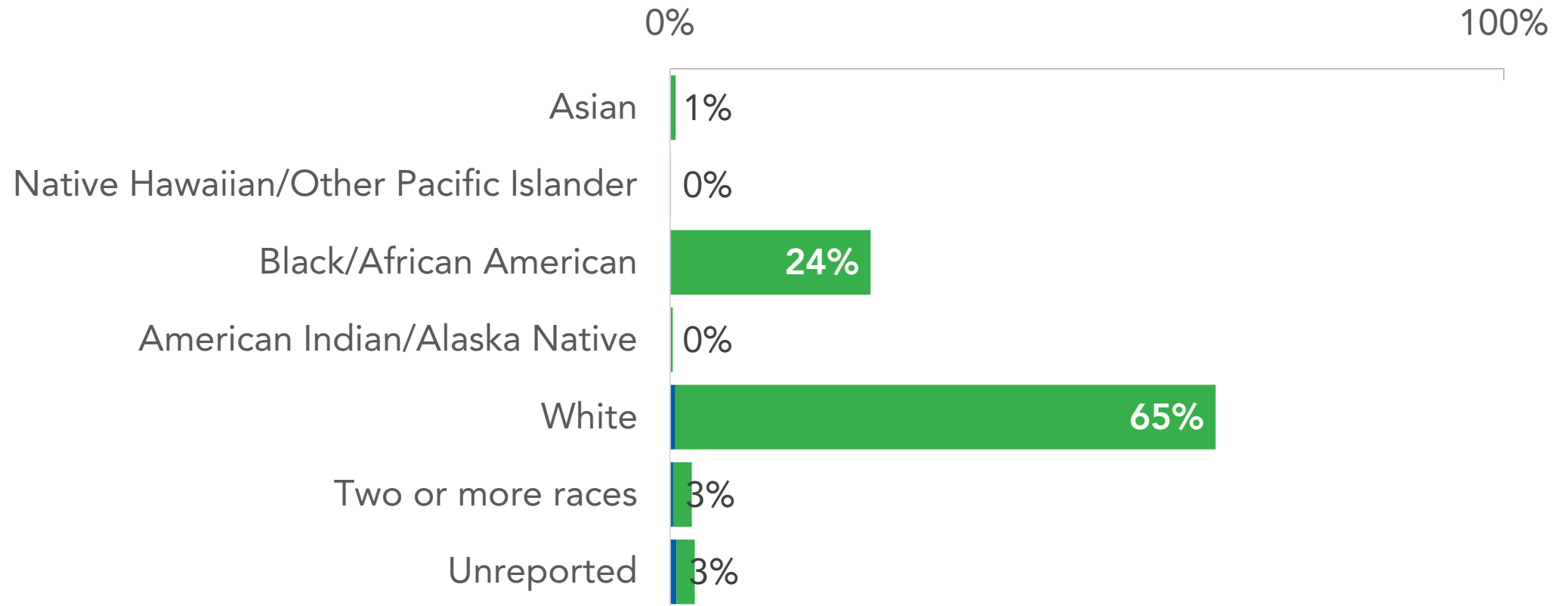
*BH added to scope. **Several sites (mostly BH) added to scope.

Patient Characteristics

Age and sex



Race & ethnicity



Hispanic/Latino: 2% across races

Other special populations

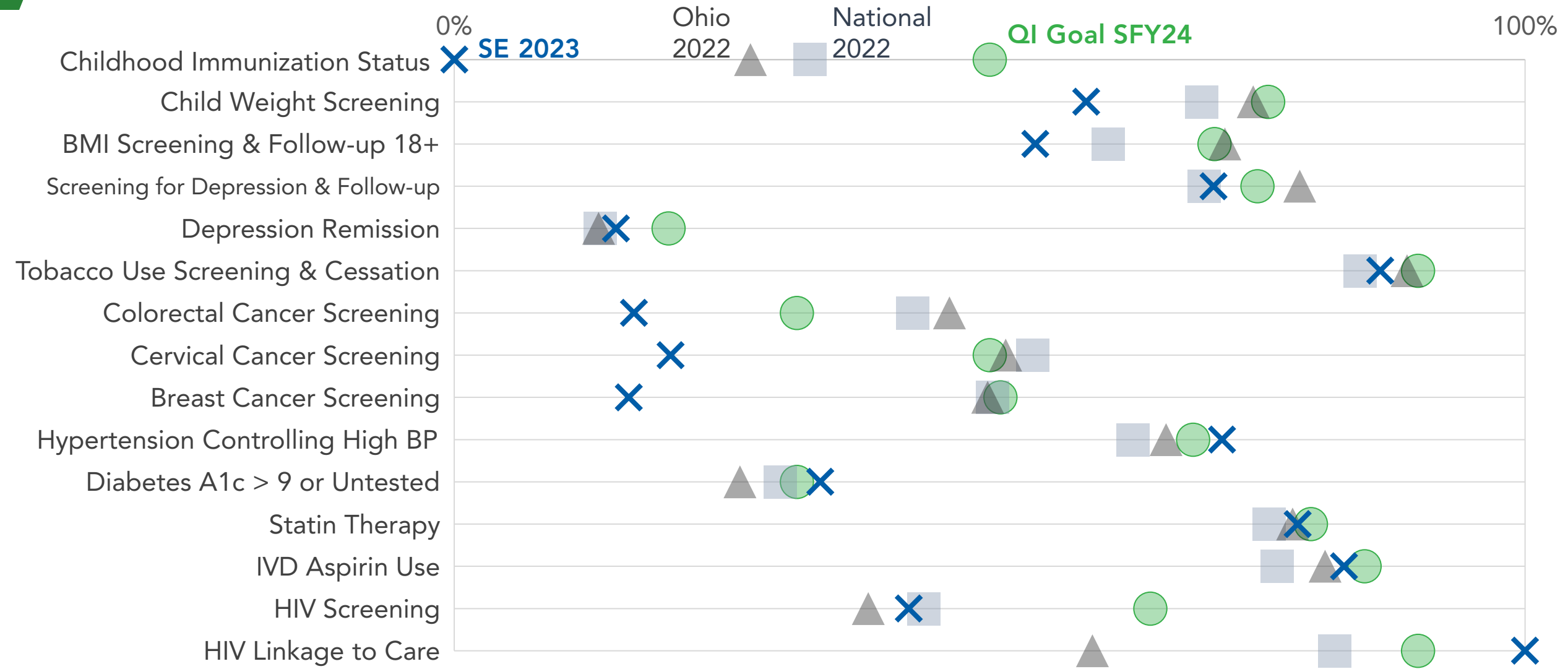
	Number	Percent of population
Best served in a language other than English	156	1%
Sexual orientation: Lesbian, Gay, Bisexual, and Other	283	3%
Transgender or Other gender	148	1%
Uninsured	654	6%

Clinical Quality Measures

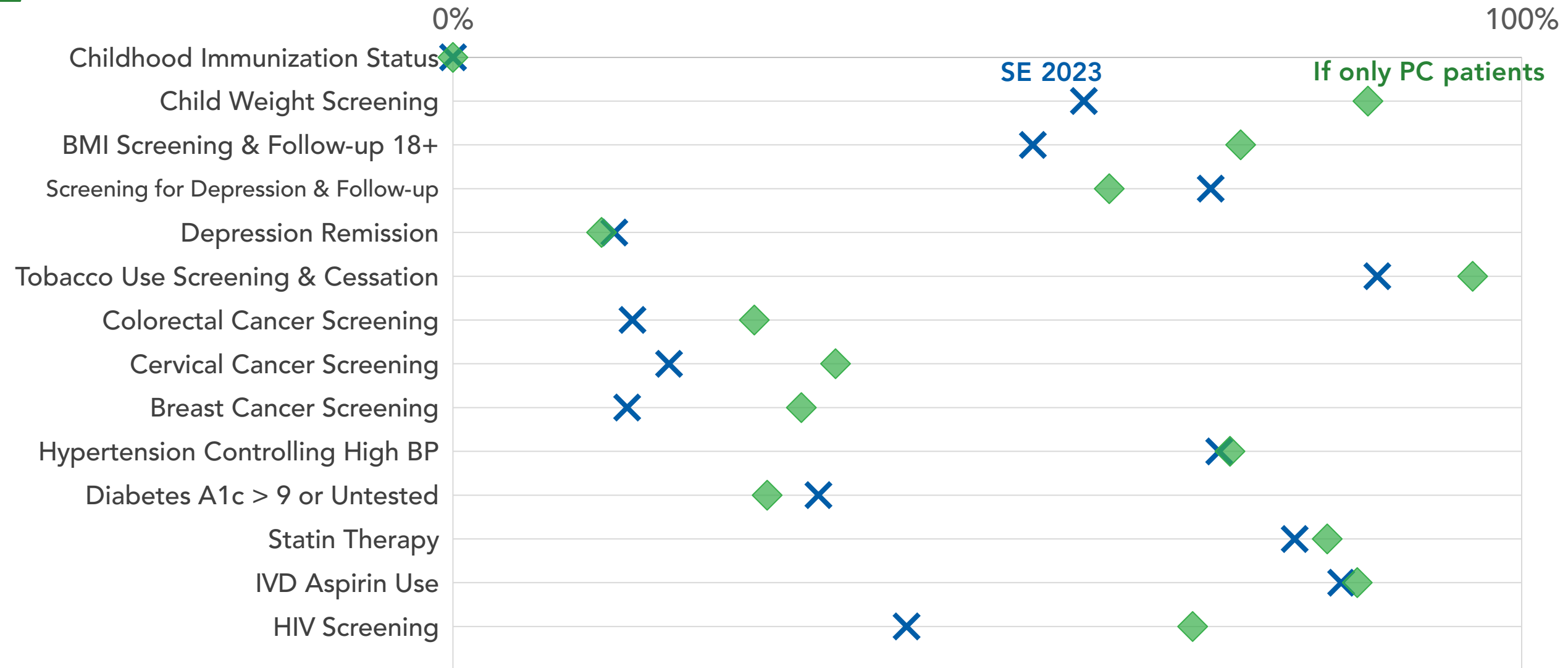
Context

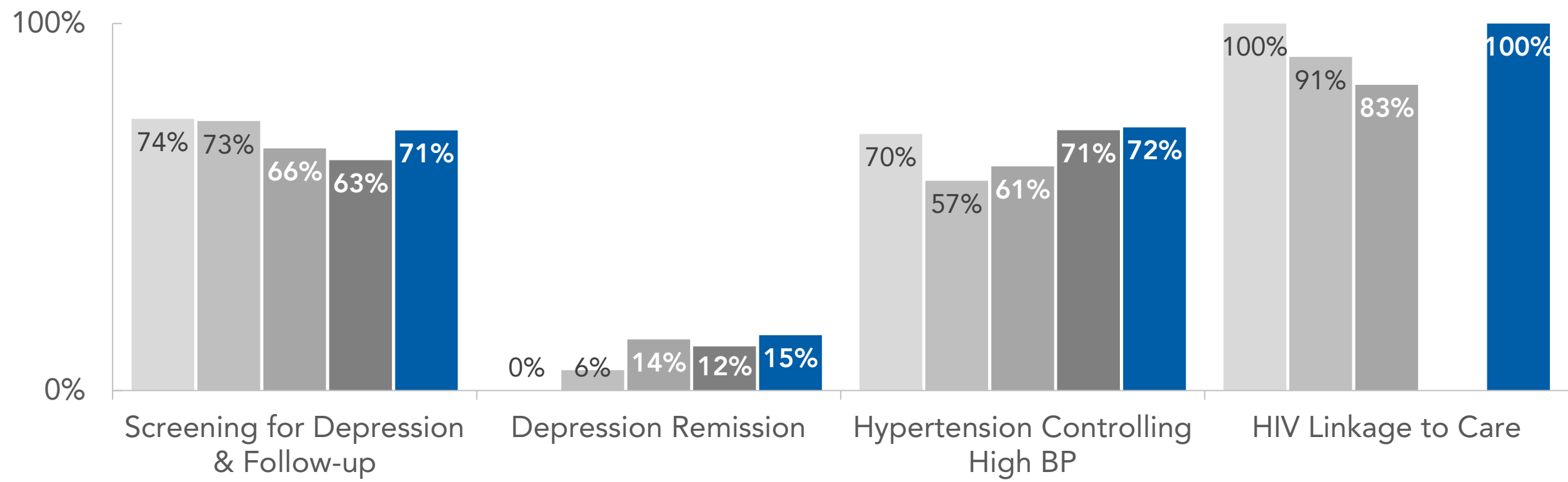
- In previous years, measures only included patients with **medical visits**. This year, this was **expanded- most measures now also include BH prescriber visits**, and some include additional BH visits, such as therapy.
 - This means many of our measures include more patients, and since QI efforts have been primarily in Primary Care, **results decreased for many measures**.

Comparison to benchmarks

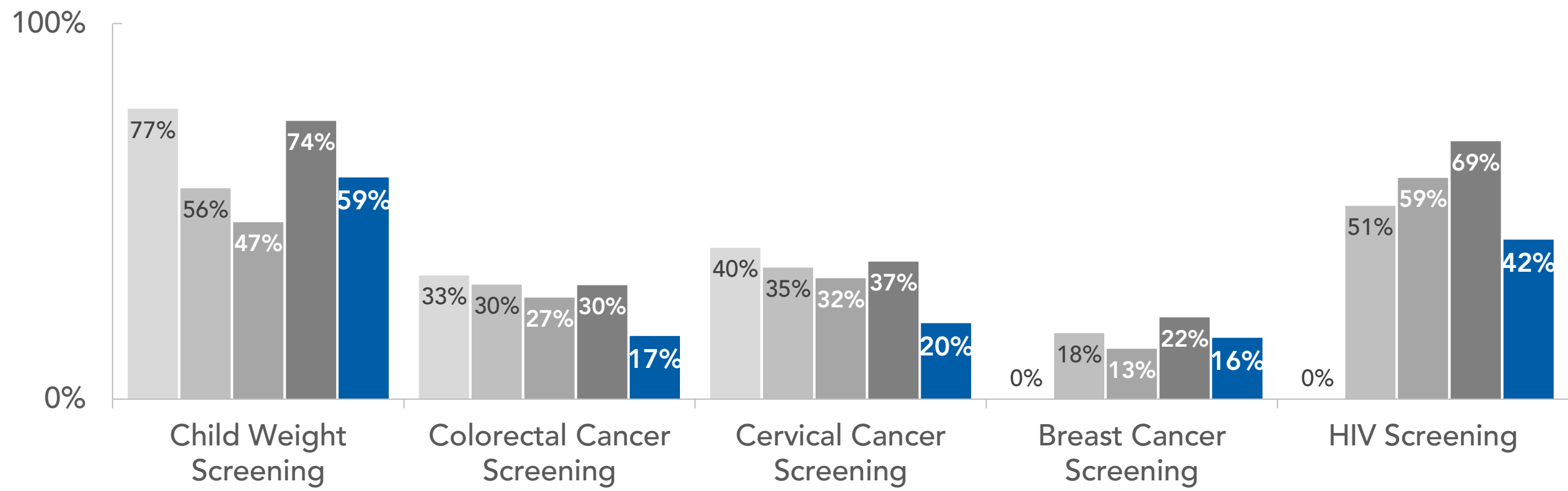


If the medical requirement remained...

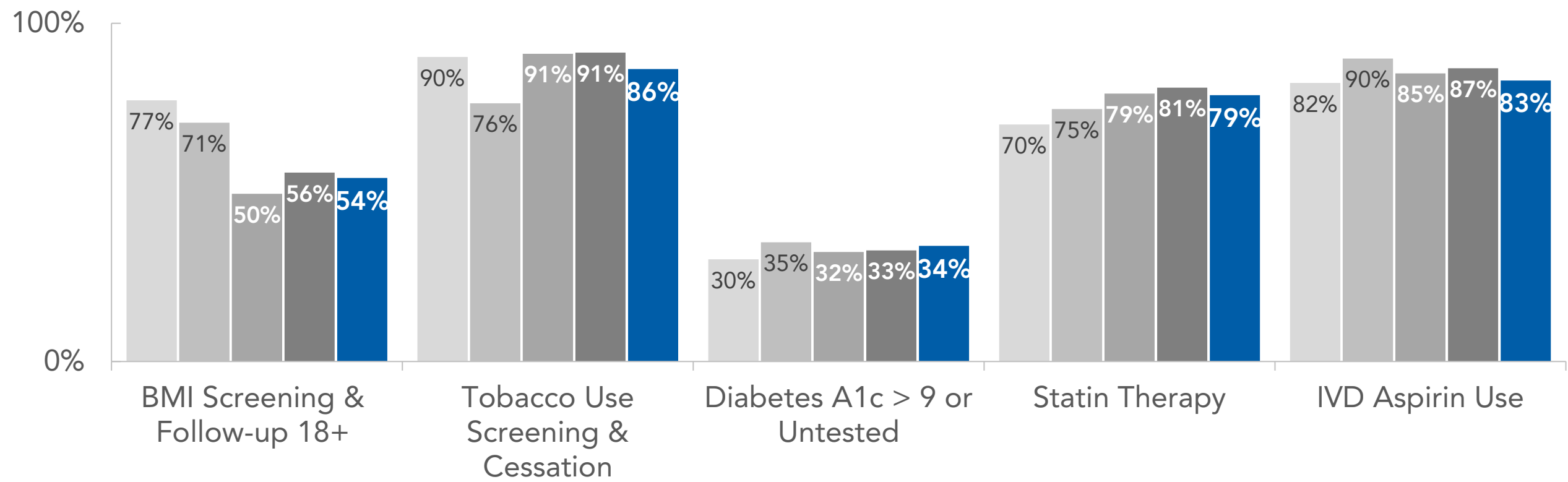




Improved measures since
CY22



Largest measure decreases since CY22



Other measure decreases since CY22

Health Equity: Hypertension

	2022	2023	Change
Hispanic/Latino (any race)	75%	68%	
Non-Hispanic/Latino			
Black/African American	66%	67%	
White	75%	75%	
More than one race	69%	83%	
Other	67%	72%	
All	71%	72%	

Health Equity: Diabetes

Lower is better

	2022	2023	Change
Hispanic/Latino (any race)	19%	33%	
Non-Hispanic/Latino			
Black/African American	35%	33%	
White	31%	34%	
More than one race	38%	39%	
Other	35%	38%	
All	32%	34%	

Takeaways



Included population continues to increase, including more BH only patients, however the medical patient population has decreased in the past 5 years



More patients (BH only) included in clinical measures, which caused some decreases



Cancer screenings continue to be low, and experienced some of the largest decreases since last year



Disparities between races persist for controlled blood pressure for patients with hypertension



Looking ahead

UDS+ patient-level submission

- Minimum submission requirement for CY2024 report

Continue improvements to process of pulling data

- Documentation & coding
- Deep dive into mapping of encounter types that qualify for inclusion
- UDS-specific financial reports in system



Service area zip code analysis: CY2023 UDS

Each year, in preparation for the non-competing continuation application for HRSA, Southeast completes a service area zip code analysis based on the previous year's submitted UDS report data. The below analysis shows the zip codes reported on the calendar year 2023 UDS report, finalized in March. These zip codes are also compared to Southeast's service area, as indicated on the HRSA Form 5b: Service Sites.

In 2022, Southeast added several sites to the HRSA scope, meaning that more patients were now included in the UDS report. These were primarily behavioral health additions. The overall increase in the number of patients from 2021 to 2022 was 22%, and the majority of zip codes did experience an increase driven by the inclusion of more sites and behavioral health services. In the 2023 UDS report, the total number of patients increased by another 7% over 2022.

The largest increases in the number of patients were for the following zip codes:

- 43747 (Jerusalem) – in Monroe County, relatively small number of patients (35 in 2023)
- 43302 (Marion) – near Mt. Gilead, relatively small number of patients (39 in 2023)
- 43235 (Columbus) – relatively small number of patients (40 in 2023)
- 43716 (Beallsville) – in Monroe County, relatively small number of patients (59 in 2023)

The largest decreases in the number of patients were for the following zip codes:

- 43946 (Sardis) – in Monroe County, relatively small number of patients (32 in 2023)
- 43085 (Columbus) – small number of patients (23 in 2023)
- 43973 (Freeport) – in Harrison County, small number of patients (13 in 2023)
- 43971 (Yorkville) – in Jefferson County, relatively small number of patients (36 in 2023)
- 44683 (Uhrichsville) – in Tuscarawas County, relatively small number of patients (48 in 2023)

Zip code 43719 (Bethesda) in Belmont County is not included in our service area on HRSA's Form 5b, and has been in the top zip codes making up 75% of our patients reported in the UDS 2022 and 2023 submissions.

The number of patients in 26003 (Wheeling, WV) increased slightly this year following a slight decrease last year (2022). Nearby 26041 (Moundsville, WV) increased for the third year in a row (though still totals just 54 patients).

Proposed Action: The Southeast Healthcare Board of Directors hereby approves the service area and zip codes included on Form 5B: Service Sites as indicated on the summary below.

Zip code	City name	County name	5b Service area	2023 UDS			2022 UDS		Difference 2022-2023	
				Total Patients	% of total	Running %	Total Patients	% of total	Patients	% change
43015	Delaware	Delaware	■	567	5.1%	5.1%	480	4.7%	87	18% ↑
43215	Columbus	Franklin	■	537	4.9%	10.0%	496	4.8%	41	8% ↑
43935	Martins Ferry	Belmont	■	530	4.8%	14.8%	498	4.8%	32	6% ↑
43207	Columbus	Franklin	■	497	4.5%	19.3%	436	4.2%	61	14% ↑
43223	Columbus	Franklin	■	451	4.1%	23.4%	463	4.5%	-12	-3% ↓
43950	St. Clairsville	Belmont	■	442	4.0%	27.4%	415	4.0%	27	7% ↑
43906	Bellaire	Belmont	■	374	3.4%	30.8%	347	3.4%	27	8% ↑
43912	Bridgeport	Belmont	■	300	2.7%	33.5%	329	3.2%	-29	-9% ↓
43205	Columbus	Franklin	■	272	2.5%	35.9%	244	2.4%	28	11% ↑
43232	Columbus	Franklin	■	266	2.4%	38.3%	254	2.5%	12	5% ↑
43204	Columbus	Franklin	■	251	2.3%	40.6%	242	2.3%	9	4% ↑
43907	Cadiz	Harrison	■	232	2.1%	42.7%	187	1.8%	45	24% ↑
43224	Columbus	Franklin	■	231	2.1%	44.8%	224	2.2%	7	3% ↑
43211	Columbus	Franklin	■	223	2.0%	46.8%	235	2.3%	-12	-5% ↓
43713	Barnesville	Belmont	■	222	2.0%	48.8%	209	2.0%	13	6% ↑
43206	Columbus	Franklin	■	220	2.0%	50.8%	214	2.1%	6	3% ↑
43213	Columbus	Franklin	■	216	2.0%	52.8%	215	2.1%	1	0% ↑
43229	Columbus	Franklin	■	210	1.9%	54.7%	201	2.0%	9	4% ↑
43793	Woodsfield	Monroe	■	209	1.9%	56.6%	170	1.6%	39	23% ↑
43227	Columbus	Franklin	■	196	1.8%	58.3%	204	2.0%	-8	-4% ↓
43228	Columbus	Franklin	■	196	1.8%	60.1%	183	1.8%	13	7% ↑
43219	Columbus	Franklin	■	192	1.7%	61.9%	167	1.6%	25	15% ↑
26003	Wheeling (WV)	Ohio (WV)	■	176	1.6%	63.5%	159	1.5%	17	11% ↑
44663	New Philadelphia	Tuscarawas	■	162	1.5%	64.9%	164	1.6%	-2	-1% ↓
43947	Shadyside	Belmont	■	161	1.5%	66.4%	148	1.4%	13	9% ↑
43201	Columbus	Franklin	■	136	1.2%	67.6%	132	1.3%	4	3% ↑
43718	Belmont	Belmont	■	116	1.0%	68.7%	93	0.9%	23	25% ↑
43123	Grove City	Franklin	■	115	1.0%	69.7%	127	1.2%	-12	-9% ↓
43209	Columbus	Franklin	■	113	1.0%	70.7%	89	0.9%	24	27% ↑
43203	Columbus	Franklin	■	106	1.0%	71.7%	108	1.0%	-2	-2% ↓
43977	Flushing	Belmont	■	104	0.9%	72.6%	87	0.8%	17	20% ↑
43068	Reynoldsburg	Franklin/Licking	■	96	0.9%	73.5%	104	1.0%	-8	-8% ↓
43942	Powhatan Point	Belmont	■	82	0.7%	74.2%	80	0.8%	2	3% ↑
43719	Bethesda	Belmont	□	80	0.7%	75.0%	82	0.8%	-2	-2% ↓
43933	Jacobsburg	Belmont	■	77	0.7%	75.7%	60	0.6%	17	28% ↑

75% of patients

Zip code	City name	County name	5b Service area	2023 UDS			2022 UDS		Difference 2022-2023	
				Total Patients	% of total	Running %	Total Patients	% of total	Patients	% change
43222	Columbus	Franklin	■	72	0.7%	76.3%	62	0.6%	10	16% ↑
43202	Columbus	Franklin	■	68	0.6%	76.9%	64	0.6%	4	6% ↑
43230	Columbus	Franklin	□	68	0.6%	77.5%	67	0.7%	1	1% ↑
43081	Westerville	Franklin/Delaware	□	65	0.6%	78.1%	58	0.6%	7	12% ↑
43716	Beallsville	Monroe	■	59	0.5%	78.7%	40	0.4%	19	48% ↑
43110	Canal Winchester	Franklin/Fairfield	□	58	0.5%	79.2%	52	0.5%	6	12% ↑
43986	Jewett	Harrison	■	58	0.5%	79.7%	49	0.5%	9	18% ↑
43214	Columbus	Franklin	■	57	0.5%	80.2%	53	0.5%	4	8% ↑
43026	Hilliard	Franklin	□	55	0.5%	80.7%	48	0.5%	7	15% ↑
26041	Moundsville (WV)	Marshall (WV)	□	54	0.5%	81.2%	44	0.4%	10	23% ↑
43074	Sunbury	Delaware	□	52	0.5%	81.7%	37	0.4%	15	41% ↑
43901	Adena	Jefferson	□	52	0.5%	82.2%	52	0.5%	0	0% →
43212	Columbus	Franklin	□	51	0.5%	82.6%	41	0.4%	10	24% ↑
44622	Dover	Tuscarawas	■	51	0.5%	83.1%	52	0.5%	-1	-2% ↓
43917	Dillonvale	Jefferson	□	48	0.4%	83.5%	56	0.5%	-8	-14% ↓
44683	Uhrichsville	Tuscarawas	■	48	0.4%	83.9%	57	0.6%	-9	-16% ↓
43943	Rayland	Jefferson	□	46	0.4%	84.4%	51	0.5%	-5	-10% ↓
43035	Lewis Center	Delaware	□	45	0.4%	84.8%	39	0.4%	6	15% ↑
43231	Columbus	Franklin	□	45	0.4%	85.2%	41	0.4%	4	10% ↑
43119	Galloway	Franklin	□	40	0.4%	85.5%	40	0.4%	0	0% →
43235	Columbus	Franklin	□	40	0.4%	85.9%	25	0.2%	15	60% ↑
43754	Lewisville	Monroe	■	40	0.4%	86.3%	36	0.3%	4	11% ↑
43302	Marion	Marion	□	39	0.4%	86.6%	24	0.2%	15	63% ↑
43971	Yorkville	Jefferson	□	36	0.3%	86.9%	43	0.4%	-7	-16% ↓
44615	Carrollton	Carroll	■	36	0.3%	87.3%	35	0.3%	1	3% ↑
43338	Mount Gilead	Morrow	□	35	0.3%	87.6%	30	0.3%	5	17% ↑
43747	Jerusalem	Monroe	□	35	0.3%	87.9%	16	0.2%	19	119% ↑
43976	Hopedale	Harrison	□	35	0.3%	88.2%	27	0.3%	8	30% ↑
44621	Dennison	Tuscarawas	■	35	0.3%	88.5%	25	0.2%	10	40% ↑
43065	Powell	Delaware	□	34	0.3%	88.8%	38	0.4%	-4	-11% ↓
43220	Columbus	Franklin	□	33	0.3%	89.1%	32	0.3%	1	3% ↑
43017	Dublin	Franklin	□	32	0.3%	89.4%	29	0.3%	3	10% ↑
43915	Clarington	Monroe	□	32	0.3%	89.7%	32	0.3%	0	0% →
43946	Sardis	Monroe	□	32	0.3%	90.0%	44	0.4%	-12	-27% ↓
43963	Tiltonsville	Jefferson	□	31	0.3%	90.3%	22	0.2%	9	41% ↑

Zip code	City name	County name	5b Service area	2023 UDS			2022 UDS		Difference 2022-2023		
				Total Patients	% of total	Running %	Total Patients	% of total	Patients	% change	
43988	Scio	Harrison	☐	31	0.3%	90.6%	36	0.3%	-5	-14% ↓	
43125	Groveport	Franklin	☐	29	0.3%	90.8%	26	0.3%	3	12% ↑	
43334	Marengo	Morrow	☐	29	0.3%	91.1%	21	0.2%	8	38% ↑	
43004	Blacklick	Franklin	☐	28	0.3%	91.3%	24	0.2%	4	17% ↑	
43315	Cardington	Morrow	☐	28	0.3%	91.6%	26	0.3%	2	8% ↑	
less than 25 patients each	43016	Dublin	Franklin	☐	24	0.2%	91.8%	20	0.2%	4	20% ↑
	43085	Columbus	Franklin	☐	23	0.2%	92.0%	30	0.3%	-7	-23% ↓
	43082	Westerville	Franklin/Delaware	☐	22	0.2%	92.2%	22	0.2%	0	0% →
	45734	Graysville	Monroe	☐	22	0.2%	92.4%	20	0.2%	2	10% ↑
	43147	Pickerington	Franklin/Fairfield	☐	21	0.2%	92.6%	18	0.2%	3	17% ↑
	43003	Ashley	Delaware	■	20	0.2%	92.8%	20	0.2%	0	0% →
	43221	Columbus	Franklin	☐	19	0.2%	93.0%	20	0.2%	-1	-5% ↓
	43940	Bellaire	Belmont	☐	19	0.2%	93.1%	17	0.2%	2	12% ↑
	43021	Galena	Delaware	☐	18	0.2%	93.3%	15	0.1%	3	20% ↑
	26059	Tridelphia (WV)	Ohio (WV)	☐	15	0.1%	93.4%	0	0.0%	15	new new
	43130	Lancaster	Fairfield	☐	15	0.1%	93.6%	0	0.0%	15	new new
	26038	Glen Dale (WV)	Marshall (WV)	☐	14	0.1%	93.7%	0	0.0%	14	new new
	43725	Cambridge	Guernsey	☐	14	0.1%	93.8%	15	0.1%	-1	-7% ↓
	26040	McMechen (WV)	Marshall (WV)	☐	13	0.1%	93.9%	0	0.0%	13	new new
	43061	Ostrander	Delaware	☐	13	0.1%	94.1%	0	0.0%	13	new new
43759	Morristown	Belmont	☐	13	0.1%	94.2%	12	0.1%	1	8% ↑	
43973	Freeport	Harrison	☐	13	0.1%	94.3%	16	0.2%	-3	-19% ↓	
44680	Strasburg	Tuscarawas	☐	13	0.1%	94.4%	12	0.1%	1	8% ↑	
26060	Valley Grove (WV)	Ohio (WV)	☐	12	0.1%	94.5%	0	0.0%	12	new new	
26155	New Martinsville (WV)	Wetzel (WV)	☐	12	0.1%	94.6%	0	0.0%	12	new new	
43931	Hannibal	Monroe	☐	12	0.1%	94.7%	11	0.1%	1	9% ↑	
43062	Pataskala	Licking	☐	12	0.1%	94.8%	0	0.0%	12	new new	
43832	Newcomerstown	Tuscarawas	☐	11	0.1%	94.9%	0	0.0%	11	new new	
44695	Bowerston	Harrison	☐	11	0.1%	95.0%	0	0.0%	11	new new	
Other ZIP Codes	n/a	n/a		546	4.9%	100.0%	556	5.4%	-10	-2% ↓	
Unknown Residence	n/a	n/a		1	0.0%	100.0%	0	0.0%	1	new new	
Total				11048	100.0%		10305	100.0%	743	7% ↑	

Effective Date: 7/10/17
Reviewed: 10/21/19
Issue/Revision Date: 04/24/2024 7/10/17
Directors

Approved by: Board of
Signatory: Chief Executive Officer

GRANT APPLICATION/RENEWAL APPROVAL PROCESS

PURPOSE

To provide direction for the Southeast Board approval process for grant submissions and renewals.

POLICY

~~Grants for capital improvements (excluding FQHC funding) not requiring a match greater than the CEO's spending authority do not require Board approval.~~ All new grant and publicly funded healthcare/social services contract submission requests equal to or greater than \$100,000 per year, all requests for Federally Qualified Health Center (FQHC) funding, and other grants requiring Board approval for submission will be reviewed and approved by the Southeast Board of Directors prior to submission of the funding request. In the event timing of submission does not allow for Board approval, the leadership team has the authority to approve the submission. The approval will be reviewed and approved or declined by the Board. In the event the Board declines approval, Southeast will withdraw the application. the Southeast Executive Committee has the authority to approve the grant submission as defined in the Southeast By-Laws.

PROCEDURE

- A. The Grants Manager or designee will provide a summary of the funding opportunity under consideration including purpose, amount, duration, funder, target population (if applicable), staffing needed, time frame, match requirements and evaluation requirements to the executive team for consideration.
- B. Grant/contract applications less than this policy threshold must be approved by the CEO or other corporate officer prior to submission.
- C. Grant/contract applications meeting this policy threshold will be summarized by the Grants Manager or designee and submitted for Board consideration.
- D. Grant/contract renewals under the threshold or previously approved by the Board do not require Board approval unless required by the funder or are requesting FQHC funding.

E. The board will be informed of all grant submissions and renewal applications.

RESPONSIBILITIES

Grants Manager
CEO
Executive Team

FORMS

None Cited