

SOUTHEAST, INC.

Area: Board of Directors
Subject: Client Rights Policy

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SE Doc#: 01.03.05.00

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Approved by: Board of Directors
Signatory: Chief Executive Officer

**BOARD OF DIRECTORS'
CLIENT RIGHTS POLICY**

POLICY:

It is the policy of Southeast to protect, inform, and enhance the rights of all clients who receive services for alcohol, drug addiction, mental health, pharmacy, physical health, dental, and vocational services.

PROCEDURE:

The Policy will be carried out through ensuring

1. adherence to statutory requirements of local, state, and national/federal bodies, including the Health Insurance Portability and Accountability Act (HIPAA);
2. enumeration of specific individual rights and description of client grievance procedures; and
3. encouraging clients and their families to become involved in the planning, evaluation, and quality improvement activities of Southeast.

Client rights policies will meet the current requirements and/or standards found in:

1. Ohio Department of Mental Health and Addiction Services (OHIO MHAS) Licensure and Certification Standards,
2. HRSA regulations for Federally Qualified Health Centers,
3. Americans with Disabilities Act as amended,
4. Health Insurance Portability and Accountability Act,
5. Franklin County ADAMH Board and other applicable ADAMH Boards' contract requirements,
7. The Joint Commission Accreditation and Certification Standards, and
8. other applicable federal, state, and local laws and regulations.

RESPONSIBILITIES:

All Southeast Staff
Board of Directors
Client Rights Officer

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