

**SOUTHEAST, INC.**

Area: Board of Directors

Page 1 of 2

Subject: Development of Management Policies for Southeast SE Doc#: 01.03.01.00

Effective Date: 2/28/94

Approved by: Board of Directors

Issue/Revision Date: 8/19/19

Signatory: Chief Executive Officer

Supersedes: 02/28/94, 11/27/00, 05/06/02, 04/05/04, 11/11/10, 9/12/16

**BOARD OF DIRECTORS'  
DEVELOPMENT OF MANAGEMENT POLICIES FOR SOUTHEAST**

**POLICY:**

The Southeast Board of Directors directs the Chief Executive Officer to develop and maintain policies (and procedures) which address each of the management areas listed below. Management policies are expected to meet rules, standards, and regulations set forth by licensing, certifying, credentialing, and accrediting bodies such as:

1. The Ohio Department of Mental Health and Addiction Services (OHMHAS).
2. Health Resources Services Administration (HRSA) governing Federally Qualified Health Centers,
3. The Ohio Department of Medicaid,
4. The Ohio Department of Health
5. Alcohol, Drug Addiction, and Mental Health Boards,
6. State of Ohio Board of Pharmacy,
7. The Joint Commission,
8. Drug Enforcement Agency (DEA), and
9. Any federal, state or local authority or funder.

Management policies (and procedures) will address federal, state, and local laws, rules and regulations which apply to the operation of Southeast; these include (but are not limited to) the following:

1. Federal and Ohio Equal Opportunity Acts,
2. Americans With Disabilities Act as amended,
3. Health Insurance Portability and Accountability Act (HIPAA),
4. Federal and Ohio Fair Employment Acts and Family Medical Leave Act,

**SOUTHEAST, INC.**

Area: Board of Directors

Page 2 of 2

Subject: Development of Management Policies for Southeast SE Doc#: 01.03.01.00

5. Occupational Safety and Health Act,
6. Federal drug and alcohol regulations,
7. Life and fire safety codes, and
8. Federal and State Medicaid rules.

The Southeast Board of Directors will develop policy which forms the basis for development of management policies in each of the following areas:

1. Financial Management,
2. Client Rights,
3. Human Resources,
4. Quality Improvement and Quality Assurance,
5. Health and Safety,
6. Clinical Services, and
7. All others as acted upon by the Southeast Board of Directors.

**RESPONSIBILITIES:**

Board of Directors  
Chief Executive Officer