

**SOUTHEAST, INC.**

Area: Board of Directors  
Subject: Development Committee (Ad hoc)

Page 1 of 1  
SE Doc#: 01.02.03.05

Effective Date: 2/3/93  
Issue/Revision Date: 8/19/19  
Supersedes: 04/01/94, 11/27/00, 05/06/02, 04/05/04, 11/1/10, 9/12/16

Approved by: Board of Directors  
Signatory: Chief Executive Officer

**DEVELOPMENT COMMITTEE (Ad hoc)**

**PURPOSE:**

To describe the duties and responsibilities of the Southeast Board of Directors' Ad Hoc Development Committee.

**PROCEDURES:**

The Development Committee, also operating as the Art of Recovery Committee, will:

1. Meet upon the call of the Committee Chairperson, Chief Executive Officer or President of the Board.
2. Review funding needs of Southeast, Inc. and create fundraising campaigns or activities which will meet those needs.
3. Review and make recommendations to the Board of Directors on specific events and planned giving targets.
4. Plan and coordinate fundraising events and activities.
5. Provide review of periodic reports and make recommendations to the Board of Directors and staff.
6. Review events to evaluate effectiveness and submit evaluations with recommendations to the Board of Directors.

**RESPONSIBILITIES:**

Board of Directors Development Committee  
Chief Executive Officer  
Public Affairs Director